

**Appalachian State University
Faculty Senate Agenda
December 8, 2008, 3:15 p.m.**

William Strickland Conference Room - 224 I.G. Greer

NOTE: All Faculty Senate meetings are recorded.

I. Announcements

- A. Welcome and Introduction of Faculty Senators and Visitors.
- B. Chancellor's Advisory Board meeting held on Monday, December 1, 2008 was attended by Faculty Senate Chair Ramey, Senator Winn, Senator Wertz, Senator Short, Senator Carpenter, Dr. Baumhover (Chief of Staff), and Chancellor Peacock.
- C. Update on Task Force Status and Spring legislation for the Faculty Senate.

II. Visitors Reports

- A. Dr. Tim Burwell (Vice Provost for Resource Management): Update on tuition and fee increase recommendations.

III. Minutes

- A. Approval of November 10, 2008 Faculty Senate Minutes.
Available online at:

<http://www.facsen.appstate.edu/Minutes/documents/FacultySenateMinutesNovember102008Unapproved.pdf>

IV. Provost's Report

V. Committee Reports and Updates

- A. Academic Policies (REESMAN, Marland, Miller, Stallworth, Waring)
 - 1. Update on campus concerns regarding the Fall 2009 implementation of the new General Education Curriculum.
- B. Agenda Committee (RAMEY, Carpenter, Price, W. Williams)
- C. Budget Committee (Geary, Newmark, Roggenkamp, Van Devender, WERTS)
- D. Campus Planning Committee (Brown, Mitchem, Pombo, RARDIN, Scharer)

E. Committee on Committees (PRICE, Duryea, Sherman, Stoddard, B. Williams)

1. Update on Senate Elections

All relevant department/units have been notified, including Department/Unit chairs and EEOC representatives. Three departments (Anthropology, Nursing, and Curriculum & Instruction) planned to discuss at their November department meeting. The Committee on Committees will contact the EEOC representatives again in early January.

2. **A motion to revise Section 7.3.4.10** (Registration and Calendar Committee) in the *Faculty Handbook* to add another staff member and a non-voting Academic Affairs member to the Registration and Calendar Committee.

Current Section 7.3.4.10:

REGISTRATION AND CALENDAR COMMITTEE

a. Members on Committee: 9 - 5 faculty, 1 staff, 2 students (one undergraduate and one graduate), and 1 representative from the Controller's Office, and the following eight ex-officio members: Registrar, Dean of Students, representatives from Human Resource Services, Conferences and Institutes, Admissions, Summer Sessions, Athletics, and Academic Advising. The Registrar shall serve as an ex-officio non-voting member, will convene the first meeting, and will facilitate the selection of a chair, or co-chairs, from among the members of the committee.

b. Report to: The Provost and Executive Vice Chancellor

c. Areas of responsibility: Policies governing registration, academic scheduling, and the calendar.

Proposed Section 7.3.4.10:

REGISTRATION AND CALENDAR COMMITTEE

a. Members on Committee: 9 - 5 faculty, **2** staff, 2 students (one undergraduate and one graduate), and 1 representative from the Controller's Office, and the following eight ex-officio members: Registrar, Dean of Students, representatives from Human Resource Services, Conferences and Institutes, Admissions, Summer Sessions, Athletics, and Academic Advising. The Registrar **and a representative from Academic Affairs** shall serve as ex-officio non-voting **members**. **The Registrar** will convene the first meeting, and will facilitate the selection of a chair, or co-chairs, from among the members of the committee.

b. Report to: The Provost and Executive Vice Chancellor

c. Areas of responsibility: Policies governing registration, academic scheduling, and the calendar.

3. **A motion to add an additional faculty seat to the Academic Policies and Procedures Committee and to change the description of the committee in Section 7.3.4.2 of the *Faculty Handbook*.**

Current Section 7.3.4.2:

ACADEMIC POLICIES AND PROCEDURES COMMITTEE

a. Members on Committee: 15 - 11 faculty and 4 students (three undergraduate and one graduate), the students acting as voting members with each student having one vote and representative of the five degree-granting colleges/school. The students will serve as liaison between the University Academic Policies and Procedures Committee and the Student Government Association. The Provost and Executive Vice Chancellor, or his/her designee, will convene the first meeting and facilitate the selection of a chair, or co-chairs, from among the voting members of the committee.

b. Report to: The Provost and Executive Vice Chancellor

c. Areas of responsibility: The major area of responsibility shall be the curriculum. Other areas are: academic policies, advanced placement; graduation requirements; hearing appeals concerning academic matters from any college/school, department, member of the faculty, or students and matters referred to it by the Provost and Executive Vice Chancellor or the Chancellor.

Proposed Section 7.3.4.2:

ACADEMIC POLICIES AND PROCEDURES COMMITTEE

a. Members on Committee: **16 - 12** faculty and 4 students. **The student membership (one-year terms) shall include one graduate and three undergraduate students as voting members.** The students will serve as liaison between the Academic Policies and Procedures Committee and the Student Government Association. **The faculty voting membership of AP&P shall include at least one faculty member from each college or school (with the exception of the Graduate School) and the Library with additional faculty members based on the current proportions of full-time equivalent (FTE) faculty. The ex-officio non-voting membership of AP&P shall include one person from each of the following areas: Dean's Office in each college/school, Provost's Office, Registrar, and Academic Advising.** The Provost and Executive Vice Chancellor, or his/her designee, will convene the first meeting and facilitate the selection of a chair, or co-chairs, from among the voting faculty committee members.

b. Report to: The Provost and Executive Vice Chancellor

c. Areas of responsibility: The major area of responsibility shall be the curriculum. Other areas are: academic policies, advanced placement; graduation requirements; hearing appeals concerning academic matters from any college/school, department, member of the faculty, or students and matters referred to it by the Provost and Executive Vice Chancellor or the Chancellor.

F. Faculty Handbook Committee (RAMEY, Marking, W. Williams, Fischer, Gates, Carey)

1. Section 4.1.2.2 of the *Faculty Handbook* was revised by the Faculty Senate in December 2005 and then approved by the Board of Trustees on September 22, 2006 to clarify who should chair the DPC when the personnel action being considered involves the departmental chair (for example, when a department chair is being considered for promotion). Section 3.6.2.10 was not updated and is in conflict with Section 4.1.2.2. **A motion to update Section 3.6.2.10 of the *Faculty Handbook* as stated below.**

Current Section 4.1.2.2:

4.1.2.2 The departmental chair shall serve as the non-voting chair of the departmental personnel committee and shall preside at all meetings. The chair shall establish called meetings when two or more committee members make a written request for a meeting of the DPC. When the personnel action being considered involves the departmental chair, the DPC will elect for that action a chair from among its tenured members.

Current Section 3.6.2.10:

3.6.2.10 The promotion of a departmental chair as a faculty member shall be considered by the departmental personnel committee. The departmental chair's dean shall preside over the committee when any of these issues are being considered. The dean shall send her or his recommendation and the committee's recommendation to the Provost and Executive Vice Chancellor, who shall process the personnel action in accordance with the provisions of section 3.6.2.5.

Proposed Section 3.6.2.10:

The promotion of a departmental chair as a faculty member shall be considered by the departmental personnel committee. The DPC will elect a chair from among its tenured members for actions concerning the departmental chair. The DPC will forward its recommendation to the dean. The dean shall send his or her recommendation and the committee's recommendation to the Provost and Executive Vice Chancellor, who shall process the personnel action in accordance with the provisions of section 3.6.2.5.

- G. Faculty Welfare and Morale Committee (DAVISON, Carpenter, Horst, Wangler)
- H. Welfare of Students Committee (Mamola, Sanders, Short, Ulmer, M. Williams, WINN)

VI. Unfinished Business

VII. New Business

VIII. Adjournment